

<u>NORTHERN SCHOOL OF CONTEMPORARY DANCE</u>		
<u>BOARD OF GOVERNORS</u>		
Minutes of the meeting of the Board of Governors held on 10 May 2022 via Zoom.		
Present:	Peter Moizer (Chair), Sharon Watson (Principal), Mark Baker, Kate Buckham, Vinny Leach, Ben Mitchell, Jonathan Pryor (from B21/61), Phil Sanger, Peri Thomas	
In attendance:	Vice-Principal and Director of Studies, Director of Finance and Resources, and Clerk to the Governors	
Apologies:	Gary Clarke, Tamsin Cooper, Zoobin Surty, Cathy Myles	
		Action
	<u>DECLARATIONS OF INTEREST</u>	
B21/54	There were no declarations of interest.	
	<u>MINUTES OF THE LAST MEETING</u>	
B21/55	The minutes of the meeting held on 1 February 2022 were reviewed and approved as an accurate record.	
	<u>MATTERS ARISING ON THE MINUTES</u>	
B21/56	The action log was received and the contents noted.	
	<u>PRINCIPAL'S REPORT</u>	
B21/57	<p>The Board considered the Principal's Report which included:</p> <ul style="list-style-type: none"> • NPO update • CDD transition • Leeds 2023 • Leeds Dance Partnership • Staffing • Advocacy and events • Learning and Participation • Access and Participation update • NSCD + • Centre for Advanced Training • Projects update • Marketing <p>The CEO and Principal highlighted that an NPO application had been circulated to Governors for approval prior to submission.</p> <p>The CEO and Principal provided an update on discussions relating to the property feasibility project and thanks were expressed to her for all her work on negotiating with the other parties involved.</p> <p>A Governor asked for an update on the CDD wind down and it was reported that a decision was still awaited from the OfS, although there were some pressing deadlines, particularly in relation to applying for ISTA funding. It was noted that the exit plan remained fit for purpose and that all schools were in the same position, but there was collective optimism that there would be a positive outcome in a timely way. It was noted that a final piece of financial information had been requested from all schools the previous week and it was hoped that a decision would be forthcoming soon.</p>	

B21/58	RESOLVED: That the Principal's report be noted and the NPO submission which had been circulated be approved.	
	<u>VICE-PRINCIPAL'S ACADEMIC REPORT</u>	
B21/59	<p>The Vice-Principal presented his Academic Report which included:</p> <ul style="list-style-type: none"> • COVID-19 updates • QSR review • Degree Awarding Powers • OfS registration • Student complaints <p>It was reported that following the QSR review, the School had been encouraged to apply for degree awarding powers, particularly as much of the work required had been done in preparation for the QSR review. Should the School be successful in gaining degree awarding powers, it would be able to reach out to other partners to become their validating body.</p> <p>Whilst being broadly supportive of the proposal, Governors agreed that it would be useful to carry out a cost benefit analysis, at the appropriate time, taking into account what would be required in terms of staffing and resources. It was also suggested that it be added to the risk register as an opportunity.</p> <p>Governors congratulated the School and its staff on the recent QSR outcome and recognised the amount of work involved.</p>	
B21/60	RESOLVED: That the Vice-Principal's report be noted and a cost benefit analysis be carried out in relation to degree awarding powers.	Vice-Principal
	<u>RISK MANAGEMENT POLICY AND RISK APPETITE</u>	
B21/61	<p>The Board had received the updated Risk Management Policy and Risk Appetite Statement which had been considered by the Audit Committee at its recent meeting, and which reflected a generally low risk appetite.</p> <p>A question was asked about what a low risk appetite meant for the Board and what would be done when a matter was outside that risk appetite. The Director of Finance and Resources reported that any proposals outside the risk appetite would be highlighted to the Board, and Governors agreed that it was only once the detail of any proposal was explored that the Board would be able to decide where it lay in terms of risk.</p>	
B21/62	RESOLVED: That the Risk Management Policy and Risk Appetite Statement be approved.	
	<u>ANTI-BRIBERY POLICY</u>	
B21/63	The updated Anti-Bribery Policy had been circulated and it was noted that all staff had completed anti-bribery training in September 2021 which aligned with the policy.	
B21/64	RESOLVED: That the Anti-bribery Policy be approved.	
	<u>STRATEGIC RISKS</u>	
B21/65	The strategic risks had been circulated and the Director of Finance and Resources agreed to add applying for degree awarding powers to the risk register.	
B21/66	RESOLVED: That the Strategic risks be noted and applying for degree awarding powers be added to the risk register.	Director Finance & Resources

	<u>MANAGEMENT ACCOUNTS – QUARTER ENDED 31 JANUARY 2022</u>	
B21/67	The Board received a copy of the management accounts to 31 January 2022 that had previously been submitted to the Finance and Resources Committee.	
B21/68	RESOLVED: That the management accounts to 31 January 2022 be noted.	
	<u>MINUTES</u>	
B21/69	The Board received and noted the following Committee minutes: <ul style="list-style-type: none"> i. Academic Board – 25 January 2022 ii. Finance and Resources Committee – 5 October 2021 iii. Audit Committee – 12 October 2021 	
	<u>DRAFT SCHEDULE OF MEETINGS 2022-23</u>	
B21/70	The draft schedule of meeting had been circulated and Governors discussed the timing of future meetings. It was agreed that earlier in-person meetings would allow Governors to increase their presence in the School while staff and students were on site. It was agreed that two in-person Board meetings per year would be held, starting at 3pm, allowing Governors the opportunity to attend productions or performances, or meet staff and students on the same day. Remaining Board meetings would be held remotely, starting at 5pm. It was agreed that the start time for committee meetings would be 5pm, although that would be at the discretion of the individual committee chairs. It was agreed to update and circulate the schedule of meetings to reflect this.	
B21/71	RESOLVED: That the 2022-23 schedule of meetings be updated to reflect the agreed start times, and circulated to Governors.	Clerk to Governors
B21/72	<u>DATE OF NEXT MEETING</u> It was noted that the next meeting would be held on 12 July 2022 at 6pm.	
	The meeting closed at 6.55pm	