

<b><u>NORTHERN SCHOOL OF CONTEMPORARY DANCE</u></b>		
<b><u>BOARD OF GOVERNORS</u></b>		
<b>Minutes of the meeting of the Board of Governors held at 5pm on 7 March 2023 via zoom.</b>		
<b>Present:</b>	Peter Moizer (Chair), Sharon Watson (Principal), Theresa Beattie, Kate Buckham, Gary Clarke, Emma Leah Culén Khei, Vinny Leach, Ben Mitchell, Phil Sanger, Jonathan Pryor, Mandy Smits, Peri Thomas	
<b>In attendance:</b>	Vice-Principal and Director of Studies, Director of Finance and Resources, and Clerk to the Governors	
<b>Apologies:</b>	Cathy Myles, Mark Baker	
		<b>Action</b>
	<b><u>DECLARATIONS OF INTEREST</u></b>	
<b>B22/40</b>	Kate Buckham declared an interest in relation to Wrigleys solicitors. The Chair welcomed Mandy Smits and Emma Leah Culén Khei to their first meeting as Student Governors and Governors introduced themselves.	
	<b><u>MINUTES OF THE LAST MEETING</u></b>	
<b>B22/41</b>	The minutes of the meetings held on 25 October and 22 November 2022 were reviewed and approved as an accurate record.	
	<b><u>MATTERS ARISING ON THE MINUTES</u></b>	
<b>B22/42</b>	The action log was received and the contents noted.	
	<b><u>PRINCIPAL'S REPORT</u></b>	
<b>B22/43</b>	<p>The Board considered the Principal's Report which included:</p> <ul style="list-style-type: none"> <li>• NPO update</li> <li>• Strategic development</li> <li>• Staffing update</li> <li>• Capital/estates update</li> <li>• Leeds 2023</li> <li>• Leeds Dance Partnership</li> <li>• Learning &amp; Participation Update</li> <li>• Centre for Advanced Training</li> <li>• NSCD + programmes</li> <li>• Access and Participation Plan</li> <li>• Student recruitment</li> <li>• Student performances</li> <li>• Marketing and social media</li> <li>• Events</li> </ul> <p>The Principal updated the Board on discussions in relation to the capital development and governors noted that Armstrong Cameron had been appointed to carry out the community consultation in relation to the Chapeltown Cultural Quarter. In response to a question about timing, it was noted that the detail of that had not yet been worked out but that any significant delay might impact plans for developing the curriculum.</p> <p>Governors congratulated the School on recent events, including the Black Women in Leadership symposium, and its wider impact. The Principal reported that the evaluation was currently being completed and further events being planned. She</p>	

	<p>agreed to ensure that governors received invites to future performances taking place in School.</p> <p>Governors emphasised the importance of the work to be undertaken relating to course costing and queried whether any support was required from the Board. The Director of Finance and Resources reported that workload pressures had delayed finalising the job description and that the appointment was not currently costed in the budget. Governors agreed it was a priority to get the additional resource into the Finance team whilst funds were available, and it was essential to carry out this work in order to have accurate information to be fit for the future. The Director of Finance and Resources agreed to progress this and reported that she anticipated having the work completed by the end of May.</p>	<b>CEO and Principal</b>
<b>B22/44</b>	<p><b>RESOLVED:</b></p> <p><b>i. that the Principal's report be noted</b></p> <p><b>ii. that the Principal would ensure that governors received invites to future performances in School</b></p> <p><b>iii. that an appointment be made as soon as possible to carry out the costing work with a target completion of the end of May.</b></p>	<b>CEO &amp; Principal Director of Finance &amp; Resources</b>
	<b><u>VICE-PRINCIPAL'S ACADEMIC REPORT</u></b>	
<b>B22/45</b>	<p>The Vice-Principal presented his Academic Report which included:</p> <ul style="list-style-type: none"> <li>• OfS updates</li> <li>• Degree awarding powers</li> <li>• Teaching Excellence Framework</li> <li>• Transitional funding</li> <li>• Knowledge Exchange funding (KEF)</li> <li>• Student Protection Plan 2023-24</li> <li>• Safeguarding and Prevent compliance</li> </ul> <p>CONFIDENTIAL MINUTE</p> <p>Following a request for a summary of the changes in the funding received since the last Board meeting, the Director of Finance and Resources outlined the position. It was noted that the £600k of transitional funding received was for 2022-23 only and it was therefore a priority to use that to carry out the necessary work to understand the course costs. Growth in the curriculum offer was required and therefore additional space was also a priority.</p> <p>Governors discussed the importance of the strategic and business plans in relation to the School's development and growth and in response to a question regarding progress with the Strategic Plan, the Vice-Principal reported that it should be ready for consideration at the next Board meeting. The Director of Finance and Resources reported that the financial modelling would be carried out over the summer once the strategic plan was finalised.</p>	
<b>B22/46</b>	<p><b>RESOLVED:</b></p> <p><b>i. That the Vice-Principal's Academic Report be noted.</b></p> <p><b>ii. That the Student Protection Plan 2023-24 be approved as circulated</b></p> <p><b>iii. That the Strategic Plan be presented to the next Board meeting with financial modelling to take place over the summer.</b></p>	<b>CEO &amp; Principal/ VP/D F&amp;R</b>
	<b><u>GOVERNANCE MATTERS</u></b>	
<b>B22/47</b>	<p>The Board had received a paper containing a number of recommendations in relation to governance which was presented by the Clerk to Governors.</p>	

B22/48	<p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That Peter Moizer and Vinny Leach be reappointed for a second 4-year term with effect from 12 March 2023</li> <li>ii. That Theresa Beattie be appointed to the Finance and Resources Committee with immediate effect.</li> <li>iii. That the Procedures for Reviewing Governance Effectiveness be approved as circulated.</li> <li>iv. That the appointment of Hays McIntyre as auditors for the School's Federal Loan be ratified as set out in the paper.</li> </ul>	
	<b><u>STRATEGIC PLAN</u></b>	
B22/49	It was reported that work was continuing on the Strategic Plan with an update to be provided to the next meeting.	
B22/50	<b>RESOLVED:</b> That the new Strategic Plan would be presented to the next meeting.	CEO and Principal/VP
	<b><u>SCHOOL LEGAL STATUS</u></b>	
B22/51 - 52	CONFIDENTIAL MINUTE	
	<b><u>STRATEGIC RISKS</u></b>	
B22/53	The strategic risks had been circulated and the contents were noted.	
B22/54	<b>RESOLVED:</b> That the Strategic risks be noted.	
	<b><u>MANAGEMENT ACCOUNTS – QUARTER ENDED 31 JANUARY 2023</u></b>	
B22/55	The Board received a copy of the management accounts to 31 January 2023 that had previously been scrutinised by the Finance and Resources Committee.	
B22/56	<b>RESOLVED:</b> That the management accounts to 31 January 2023 be noted.	
	<b><u>SCHEDULE OF MEETINGS 2023-24</u></b>	
B22/57	The Board received and noted the Schedule of meetings 2023-24.	
B22/58	<b>RESOLVED:</b> That the Schedule of meetings 2023-24 be noted.	
	<b><u>MINUTES</u></b>	
B22/59	<p>The Board received and noted the following Committee minutes:</p> <ul style="list-style-type: none"> <li>i. Finance and Resources Committee – 4 October and 15 November 2022.</li> <li>ii. Nominations and Governance Committee – 21 June 2022</li> </ul>	
B22/60	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>It was noted that the next meeting was in School at <b>3pm on Tuesday 9 May 2023.</b></p> <p><i>Phil Sanger and Emma Leah Culén Khei left the meeting at this point.</i></p>	
	<b><u>INSURANCE REPORT</u></b>	
B22/61	CONFIDENTIAL MINUTE	
	The meeting closed at 7pm	