

<u>NORTHERN SCHOOL OF CONTEMPORARY DANCE</u>		
<u>BOARD OF GOVERNORS</u>		
Minutes of the meeting of the Board of Governors held at 5pm on 6 February 2024 via zoom		
Present:	Peter Moizer (Chair), Sharon Watson (Principal), Jawad Ahmad, Kate Buckham, David Jones, Vinny Leach, Amaury Lebrun, Ben Mitchell, Jonathan Pryor, Griselda Togobo.	
In attendance:	Vice-Principal and Director of Studies, Chief Operating Officer and Director of Finance, and Clerk to the Governors	
Apologies:	Mark Baker, Theresa Beattie, Gary Clarke, Cathy Myles	
		Action
<u>DECLARATIONS OF INTEREST</u>		
B23/41	There were no declarations of interest.	
<u>PREVENT</u>		
B23/42	<p>The Chair welcomed Tracy Witney to the meeting and she provided a presentation on the Prevent Duty and Governors responsibilities in relation to that.</p> <p>Governors had received a copy of the recent OfS Prevent assessment, along with the Prevent annual monitoring report, and recorded their thanks to Tracy Witney for all her work in achieving a successful outcome in the OfS Prevent assessment.</p>	
<u>MINUTES OF THE LAST MEETING</u>		
B23/43	The minutes of the meeting held on 21 November 2023 were reviewed and approved as an accurate record.	
<u>MATTERS ARISING ON THE MINUTES</u>		
B23/44	The action log was received and the contents noted.	
<u>PRINCIPAL'S REPORT</u>		
B23/45	<p>The Principal presented her report, which included</p> <ul style="list-style-type: none"> • NPO update • Staffing update • Capital/estates update • EDI • Prevent/Safeguarding • Learning & Participation Update/Centre for Advanced Training • Events and Projects update • Access and Participation • Student recruitment • Marketing and Communications <p>The Principal provided a verbal update on estates developments and discussions with the other parties involved. Governors agreed that although the School was currently in a robust financial position, development in terms of additional space was crucial to longer term sustainability. Jonathan Pryor agreed to provide support in progressing discussions with the Council.</p> <p>The Board had received detailed information about the Arts Council for England funded NPO work including financial reports and Governors noted that there had</p>	J Pryor

	<p>been a year's extension on the current NPO work, and information on the plans for that year would be presented to the July meeting of the Board.</p> <p>Griselda Togobo joined the meeting at this point.</p>	
B23/46	RESOLVED: that the Principal's report be noted.	
	<u>ARTS COUNCIL ENGLAND FINANCIAL REPORT</u>	
B23/47	<p>Governors had received detailed financial reports on the Arts Council England work and noted that information had been requested that was additional to that normally submitted. Governors recognised that the total value of the NPO work was around £150k and that a significant amount of additional details had been requested on this occasion, with some payments having been withheld.</p> <p>It was agreed that the Principal would discuss this further with Theresa Beattie.</p>	
B23/48	RESOLVED: that the Arts Council England financial report be noted and that the Principal discuss it further with Theresa Beattie.	Principal
	<u>VICE-PRINCIPAL'S ACADEMIC REPORT</u>	
B23/49	<p>The Vice-Principal presented his academic report and highlighted the key points, including</p> <ul style="list-style-type: none"> • Compliance and University of Kent • Quality assurance • Admissions and recruitment • TEF • Learning, Teaching and Assessment and Research and Scholarly Practice Strategies • Suicide Safer Strategy <p>CONFIDENTIAL MINUTE</p> <p><i>Jawad Ahmad left the meeting at this point.</i></p>	
B23/50	<p>RESOLVED:</p> <ol style="list-style-type: none"> i. That the Vice-Principal's Academic Report be noted. ii. That the School proceed with the TDAP application at an initial cost of £45k 	
	<u>REVIEW OF WELLBEING SERVICE</u>	
B23/50	Members received the Vice-Principal's report on the Review of the Wellbeing Service which was noted.	
B23/51	RESOLVED: That the Review of the Wellbeing Service be noted.	
	<u>GOVERNANCE</u>	
B23/52	<p>The Board had received a paper containing a number of recommendations in relation to governance which was presented by the Clerk to Governors.</p> <p>It was agreed that a Development Group should be established, as proposed, and David Jones and Vinny Leach both expressed an interest in being involved.</p>	
B23/53	<p>RESOLVED:</p> <ol style="list-style-type: none"> i. That the Board approve the recommendation from the Nominations and Governance Committee that the Student Union President be appointed as 	

	<p>an <i>ex officio</i> Student Governor, and that the Student Union be responsible for the election of the second Student Governor.</p> <p>ii. That the updated Scheme of Delegation be approved, as circulated.</p> <p>iii. That a Development Group be established, as proposed, and that formal terms of reference be developed.</p> <p>iv. To note that a written resolution had been passed to join the Leeds Learning Alliance.</p>	
	<u>POLICIES</u>	
	<u>Equality and Diversity Policy</u>	
B23/54	The Principal presented the Equality and Diversity Policy which had been circulated and it was noted that this had been a significant piece of work within the School. It was recognised that this continued to evolve and the School was now working towards implementation.	
B23/55	RESOLVED: That the Equality and Diversity Policy be approved.	
	<u>STRATEGIC RISKS</u>	
B23/56	The strategic risks had been circulated and the contents were noted.	
B23/57	RESOLVED: That the Strategic risks be noted.	
	<u>MANAGEMENT ACCOUNTS – QUARTER ENDED 31 OCTOBER 2023</u>	
B23/58	The Board received and noted the management accounts to 31 October 2023.	
B23/59	RESOLVED: That the management accounts to 31 October 2023 be noted.	
	<u>MINUTES</u>	
B23/60	<p>The Board received and noted the following Committee minutes:</p> <p>i. Finance and Resources Committee – 31 October 2023</p> <p>ii. Nominations and Governance Committee – 4 July 2023</p>	
B23/61	<u>DATE OF NEXT MEETING</u> It was noted that the next meeting would be held on Tuesday 7 May at 3pm in the School.	
	The meeting closed at 6.30pm	