

<b><u>THE NORTHERN SCHOOL OF CONTEMPORARY DANCE</u></b>		
<b><u>THE NOMINATIONS AND GOVERNANCE COMMITTEE</u></b>		
Minutes of the meeting of the Nominations Committee held at <b>6pm on Tuesday 29 September 2020.</b>		
<b>Present:</b>	Brian Brodie (Chair), Tamsin Cooper, Ben Mitchell and Sharon Watson (Principal)	
<b>In attendance:</b>	Clerk to the Governors Vice-Principal and Director of Studies (for M20/03-04)	
<b>Apologies:</b>	None	<b>Action</b>
<b><u>DECLARATIONS OF INTEREST</u></b>		
<b>N20/01</b>	There were no declarations of interest.	
<b><u>MINUTES OF THE LAST MEETING</u></b>		
<b>N20/02</b>	The minutes of the meeting held on 3 July 2020 were approved and signed as a correct record.	
<b><u>FUTURE COMMITTEE STRUCTURE</u></b>		
<b>N20/03</b>	<p>A paper had been circulated setting out proposals from the Vice-Principal and Director of Studies for amendment to the committee structure. The Committee discussed the potential benefits of renaming the Academic Board as Senate which was a title used by many larger universities, with a more overarching role, and concerns were expressed that if it had a wider remit, there was a risk of duplication or confusion around decisions and authority. Members agreed that it would be preferable not to make changes that required Privy Council approval unless necessary and it was agreed to retain the Academic Board as such. Members agreed, however, that they would like to strengthen the Board's work and consideration of academic matters and, equally, for Governors to have greater visibility amongst staff.</p> <p>It was agreed that it would be appropriate to recommend to the Board increasing the remit of the Remuneration Committee to include Staffing and HR matters, and for the remit of Finance to include estates and resource matters.</p>	
<b>N20/04</b>	<b>RESOLVED: that it be recommended to the Board that the remit of the Remuneration Committee be expanded to include Staffing and HR and the remit of the Finance to include estates and resource matters.</b>	
<b><u>TERMS OF REFERENCE</u></b>		
<b>N20/05</b>	<p>The Committee considered updated terms of reference following the Board's decision to expand the remit of the Committee to include governance. A question was asked about the appraisal process for Governors and it was reported that it was likely to involve an annual one-to-one discussion with the Chair, and the Chair confirmed that he would welcome the introduction of this arrangement and to have more direct feedback from Governors.</p> <p>In noting the key governance policies and procedures, it was agreed that it would be helpful for Governors to have access to a pack of key documents.</p>	
<b>N20/06</b>	<b>RESOLVED: that the updated terms of reference be recommended to the Board for approval.</b>	

	<b><u>REVIEW OF SKILLS AUDIT AND GOVERNOR VACANCIES</u></b>	
<b>N20/07</b>	The updated skills audit and Board membership, including current vacancies had been circulated and it was agreed that a focussed Governor vacancy advert should be arranged with the Marketing team, with an emphasis on fundraising, estates and property.	
<b>N20/08</b>	<b>RESOLVED: that a Governor vacancy advert be developed with the Marketing team with a particular emphasis on fundraising, estates and property skills.</b>	<b>Clerk to Governors</b>
	<b><u>CODE OF CONDUCT</u></b>	
<b>N20/09</b>	The Committee reviewed the Code of Conduct which remained unchanged, with the exception of the reference to the new Higher Education Code of Governance.	
<b>N20/10</b>	<b>RESOLVED: that the updated Code of Conduct be recommended to the Board for approval.</b>	
	<b><u>DATE OF THE NEXT MEETING</u></b>	
<b>N20/11</b>	The next meeting would be held on Tuesday 19 January 2021.	
	The meeting closed at 6.45pm.	
<b>Signed</b>		
<b>Date</b>		