

Application Guidance: Undergraduate

- Visit [NSCD - Northern School of Contemporary Dance](#) and read the relevant information for the course/s you wish to apply for together with any **financial/course fees/overseas/student-life** information that applies to you
- Research and develop a good understanding of the costs involved in studying your chosen course. This can be done by visiting our website and additional external research is also encouraged.
- Make a note of application closing deadlines.
- Click the **How to Apply** section to find the information on applications and auditions for your chosen course.
- Once you have read all of the information available and you are ready to apply you will find the application form near the top of the page, where there will be a button that says **Apply Now**.
- Create a Student Gateway account, making a note of your username and password.
- Complete the online application, making note of the following:
 - If you wish to submit a remote video application, make sure upload your video when asked for your video link, after carefully reading the information about what to include (this can be found on the How to Apply page of the relevant course, under the By Video FAQ'S)
 - If you qualify for an application fee waiver (if your annual household income is £25,000 or under), **please do not book your audition** until Admissions have contacted you with a fee waiver code
 - All BA (Hons) Dance (Contemporary) applicants are automatically also considered for the CertHE in Dance during their in-person or video application.
- Submit your application and check for an email from the system prompting you to book your audition/pay the application fee. You will be able to save your application and return to it before submitting, should you need to.
- Book your audition on your preferred date, making payment of the £20 application fee. As mentioned above, if you are entitled to a fee waiver, please do not book your audition until you have received your fee waiver code
- Pay £20 application fee if applying by video, unless eligible for fee waiver.
- Check for your confirmation email which will contain information on anything you need to prepare in advance of the audition.
- Lookout for an email from NSCD Admissions, who will again confirm receipt of application and provide further information regarding your chosen audition day/your video application.
- Check emails regularly for any updates ahead of the audition.

- Let NSCD Admissions know, by email, of any changes in circumstances, if you need to amend or cancel your audition, if you wish to withdraw your application or have any other important information to share with us.
- Await the outcome of your application, within three weeks (typically) from your audition, online or in-person.
- If you receive an offer carefully read through all information provided before taking your next steps.